

Clinton Township Sewerage Authority
Meeting Minutes—July 1, 2010

Chairman Geiger called the meeting to order at 6:38 p.m. Members present were Michael McCue, Marvin Joss and Alan Fillebrown. Also present were C. Gregory Watts, Attorney, John Rolak, Engineer and John Ross, Collections Systems Operator. Chairman Geiger stated that adequate public notice had been provided in accordance with the Open Public Meetings Act.

Minutes

June 3, 2010 - Open Session

A motion was made by Michael McCue and seconded by Marvin Joss to approve the minutes of the June 3, 2010 meeting. There being no further discussion, the roll was called.

Peter Geiger	Yes
Michael McCue	Yes
Marvin Joss	Yes
Alan Fillebrown	Yes

Old Business/Current Business

Orleans/Water's Edge

Mr. Joss reported the Township plans on cashing in on the performance bonds that were posted since Orleans Homebuilders filed for bankruptcy. Mr. Watts believes the pumping station is covered under those bonds. This will have to be looked into. Mr. Joss will electronically forward the copy of the bond to Mr. Watts.

The Mews

There was nothing new to report or discuss.

Capacity Requests

There was nothing new to report or discuss.

Ansuya

There was nothing new to report or discuss.

Fallone

There was nothing new to report or discuss.

Delinquent Accounts

Ms. Paulus was not in attendance but provided a report to the Board.

Beaver Brook #1 & #2 Pump Stations Rehabilitation

Mr. Rolak provided an updated progress report. Mr. Rolak reported PS #2 is completed and back into service. The electrical power pole for PS #1 transformer is in place. Bypass for PS #1 will start soon. Most of the work will be completed in the next month or so. Mr. Rolak stressed the need to authorize the additional funds that he requested several months ago. Michael McCue moved and Peter Geiger seconded a motion to authorize the additional \$15,000.00 funds requested by Hatch Mott MacDonald. There being no further discussion, the roll was called.

Resolution #32-2010

Peter Geiger	Yes
Michael McCue	Yes
Marvin Joss	Yes
Alan Fillebrown	Yes

Mr. Ross noted the power company is not scheduled to come out to do the power transfer until the 15th. This will put the contractor behind by another 4 or 5 days. Michael McCue moved and Alan Fillebrown seconded a motion to approve change order #2 to authorize DeMaio Electrical to install a retaining wall at a cost of \$6,359.95 at PS #1. There being no further discussion, the roll was called.

Resolution #33-2010

Peter Geiger	Yes
Michael McCue	Yes
Marvin Joss	Yes
Alan Fillebrown	Yes

Chairman Geiger requested something be put together to show the ratepayers where their sewer dollars are going. He would like to have this printed in the Township newsletter.

Oak Knolls Sewer System

Mr. Ross reported during the Capital Budget meeting the rehabilitation of the pumping stations in this area will also require wetlands permits. Therefore, it will be advantageous to delay the manhole work until the pumping station rehabilitation work is scheduled so all wetlands permitting is done at the same time under one permit. The permits are good for five years.

Urban - Block 78, Lot 1 Grayrock Rd. & Rt. 31

Mr. Watts reiterated Mr. Urban submitted the payment and signed agreement that Mr. Benbrook made changes to the Authority's approved agreement. Mr. Watts suggested the Authority take some type of action. Mr. Joss noted the extra time spent negotiating this agreement. Mr. Joss and Chairman Geiger felt the exact agreement sent is the only acceptable form. Mr. Watts was authorized to send a letter and the check to

Mr. Benbrook stating the changes made to the agreement was not acceptable to the Authority and the capacity was revoked.

Benbrook/Beaver Brook Unused Capacity

Mr. Joss reported the he read in the newspaper that the Township is being sued by Allerton Land Development and noted the Authority is named as a defendant also. He has not seen the actual complaint yet.

Employee Handbook

Chairman Geiger asked that individual comments be emailed to Mr. Joss by the August meeting so this can be discussed further.

Beaver Brook Homestead

There has been a resubmission to the Planning Board by the Developer. Mr. Rolak will review it.

RFP – Accounting and Auditing Services

Chairman Geiger would like to discuss this at a later time.

Meuer- Block 47, Lots 18 & 19

Mr. Caldwell, the attorney for the property owner was present. Mr. Meuer submitted a written request for one unit of sewer capacity for the two lots that he recently purchased. Mr. Ross researched this further and reported all surrounding lots have sewer capacity. It is the recommendation of Mr. Watts and Mr. Rolak to amend the original resolution. Michael McCue moved and Marvin Joss seconded a motion to amend the 1987 Resolution #11-87 to include Block 47, Lots 18 & 19 allocating one unit of capacity to each lot. The intent is to correct the original resolution. There being no further discussion, the roll was called.

Resolution #34-2010

Peter Geiger	Yes
Michael McCue	Yes
Marvin Joss	Yes
Alan Fillebrown	Yes

Mr. Caldwell inquired to obtaining additional capacity or transferring capacity from one lot to another. Mr. Watts stated a formal request could be submitted for additional capacity but the Authority does not allow transferring capacity from one lot to another.

New Business

Operator's Report

Mr. Ross has completed routine maintenance and repaired one riser. The mix flush valve was repaired and reinstalled by Pumping Services at the Hamden Road PS. Mr. Fillebrown noted several months ago he met with a realtor for the property next to the Cramer's Creek PS where the snow plow damaged the fence. He explained the function of the PS to the realtor. Recently, he noted while at the PS the fence has not been repaired. Prospective buyers inquired about the fence to Mr. Ross. He informed them the fence is the homeowners and they have received a payment from the insurance company to make the repairs.

Open Public Records Request

Mr. Watts noted the State has notified us that only the actual copying costs can be charged for copies. Actual costs have been established as the cost of toner and paper. Alan Fillebrown moved and Michael McCue seconded a motion to establish copying fees for an OPRA request is the actual cost only for toner and paper. There being no further discussion, the roll was called.

Resolution #35-2010

Peter Geiger	Yes
Michael McCue	Yes
Marvin Joss	Yes
Alan Fillebrown	Yes

Vouchers

Marvin Joss moved and Michael McCue seconded a motion to approve all vouchers in the Control Register and Check Register. There being no further discussion, the roll was called.

Peter Geiger	Yes
Michael McCue	Yes
Marvin Joss	Yes
Alan Fillebrown	Yes

Mr. Rolak reported that the cost of rehabilitating pumping stations that service only one home is going to exceed \$100,000.00 each. There have been discussions about no longer operating and maintaining the pumping stations and turning them over to the homeowner. Mr. Rolak discussed the Authority's options. Mr. Rolak provided a report on capital improvements to the pumping stations. Mr. Joss suggested Mr. Ross do further research on the individual pumping stations regarding responsibility for maintenance and operations. Chairman Geiger noted the two issues being legal and cost.

Executive Session

Chairman Geiger requested the Authority go into executive session for the purposes of discussing litigation and contractual matters and that formal action might be taken by the Authority at the conclusion of the closed session.

Michael McCue moved and Marvin Joss seconded a motion to enter into executive session at 7:58 p.m. for the purposes of discussing litigation and contractual matters. The motion passed unanimously.

Open Session

Upon motion duly made and seconded and unanimously passed, the closed session was adjourned at 8:38 p.m. It is noted that Marvin Joss excused himself from the closed session at 8:28 p.m.

Clinton Township's Efficiency & Cost Saving Proposal

The township's offer to rent a portion of the Bunk House was discussed. Mr. Joss requested to be dismissed to avoid the appearance of a conflict of interest and left the meeting.

At a prior meeting all members agreed that the public safety building was not a viable alternative and the options were between the current location and the bunk house. A spreadsheet with a pro's and con's of each location was distributed. The merits were discussed and deliberated and a lively debate ensued. A majority of the members felt the current location meets CTSA's requirements and is much better suited for CTSA operations and customer service. The annual cost savings of \$3,900 did not justify what they felt would be a downgrade in location, and amount of space. Disruptions to operations and safety concerns were also cited. Chairman Geiger moved and Michael McCue seconded a motion to accept the Township's proposal of renting office space at the "Bunk House" location. There being no further discussion, the roll was called.

Resolution #36-2010

Peter Geiger	Yes
Michael McCue	No
Marvin Joss	Absent
Alan Fillebrown	No

There being no further business to discuss, Alan Fillebrown moved and Michael McCue seconded a motion to adjourn. The motion passed unanimously to adjourn the meeting at 8:45 p.m.

Respectfully submitted,

W. Alan Fillebrown, Secretary

ATTEST:

C. Gregory Watts, Esq.

Peter Geiger, Chairman